



# System Requirements Specifications (Abridged) Directorate of Aerodrome Standards

AS-5 Audit and Surveillance

<b>PROJECT NAME:</b>	EGCA
<b>CUSTOMER NAME:</b>	DIRECTORATE GENERAL OF CIVIL AVIATION
<b>LOCATION:</b>	NEW DELHI



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SRS REVISION HISTORY					
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\*\* HP & DGCA are the Functional SRS stakeholders who have agreed to the functionality of Service. PMU has IT domain expertise and has clean up the document, made sure that the comments given by DGCA are incorporated. This document adheres to the template.

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### **Other Observations on SRS**

- 1.



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AS5	AUDIT AND SURVEILLANCE
ADMINISTRATOR	DIRECTOR - AERODROME STANDARDS
APPLICANT	DGCA AUTHORITIES

## 1. SYNOPSIS

### AUDIT AND SURVEILLANCE

**INPUT (APPLICATION)** CONTAINING DETAILS OF,  
1. ANNUAL SURVEILLANCE PLAN, 2. APPLICATION FOR AIC, 3. AUDIT REPORT DEATILS

### PROCESS

VERIFIED FOR CORRECTNESS OF PARTICULARS ALONG WITH ALL THE RELEVANT DOCUMENTS AND PERMIT GRANTED IF FOUND TO MEET THE REQUIREMENTS.

### EXEMPTION

N/A

### OUTPUT

AUDIT REPORT

## 2. REFERENCE

RULE	PARA 83 OF PART XI OF THE AIRCRAFT RULES 1937
CAR	CAR SECTION 4 SERIES 'B' PART I CAR SECTION 4 SERIES 'B' PART IV
AIC	N/A
ADVISORY CIRCULAR	ENFORCEMENT CIRCULAR 01/2009
PROCEDURE MANUAL	MANUAL OF AERODROME LICENSING PROCEDURES MANUAL SECTION 2.4.2



## BUSINESS RULES

ID NO.	REFERENCE CAR / AIC / PR. MANUAL	III. BUSINESS RULES – DIFFERENTIATE BUSINESS RULES, PROCESS AND FEATURE	REMARKS
AS5 / BR1	PROCEDURE MANUAL	SURVEILLANCE OF LICENSED AERODROMES SHALL BE CONDUCTED AT LEAST ONCE A YEAR.	2.4.2
AS5 / BR2	ENFORCEMENT CIRCULAR 01/2009	<p>OBSERVATIONS OF A SAFETY OVERSIGHT EXERCISE CAN BE CLASSIFIED INTO THE FOLLOWING CATEGORIES:</p> <p>LEVEL 1 – A LEVEL 1 FINDING IS ANY SIGNIFICANT NON-COMPLIANCE WITH THE APPLICABLE REQUIREMENT WHICH LOWERS THE SAFETY STANDARD AND HAZARDS SERIOUSLY THE FLIGHT SAFETY.</p> <p>LEVEL 2 - A LEVEL 2 FINDING IS ANY NON-COMPLIANCE WITH THE APPLICABLE REQUIREMENT WHICH COULD LOWER THE SAFETY STANDARD AND POSSIBLY HAZARD THE FLIGHT SAFETY.</p> <p><u>LEVEL 1</u> FINDINGS SHALL BE ADDRESSED IMMEDIATELY AND INTIMATED TO THE RESPECTIVE DGCA OFFICE. DGCA OFFICE SHALL CONFIRM/VERIFY COMPLIANCE ACTION TO ENSURE THAT THE HAZARD TO SAFETY HAS BEEN RESOLVED. DGCA OFFICE SHALL ALSO FORWARD DETAILS OF ALL SUCH LEVEL FINDINGS TO DGCA HQRS WHERE THESE ARE ANALYSED BY A BOARD OF AVIATION SAFETY AND THE CORRECTION ACTION IS REVIEWED.</p> <p><u>LEVEL 2</u> FINDINGS ALSO MUST BE RESOLVED WITHIN A SHORT TIME NOT EXCEEDING 30 DAYS.</p> <p>WHERE THE ORGANIZATION HAS NOT IMPLEMENTED THE NECESSARY CORRECTIVE ACTION WITHIN A PERIOD OF 30 DAYS, IT MAY BE GRANTED A FURTHER PERIOD OF 15 DAYS BY THE REGIONAL HEAD OF OFFICE SUBJECT TO NOTIFYING THE ACCOUNTABLE MANAGER. THE PAST PERFORMANCE OF THE ORGANIZATION WILL BE CONSIDERED WHILE GRANTING THE ADDITIONAL TIME PERIOD FOR CORRECTIVE ACTION.</p>	
AS5 / BR3	ENFORCEMENT CIRCULAR 01/2009	THE TIME PERIODS AS SPECIFIED ABOVE SUPERSEDE ANY OTHER TIME PERIODS SPECIFIED IN ANY OTHER REGULATION SUCH AS CAR 21, CAR 145 ETC. INCLUDING PROCEDURE MANUALS. VARIATION OF THE TIME PERIODS FOR COMPLIANCE SHALL ONLY BE WITH THE APPROVAL OF THE DIRECTOR GENERAL.	



AS5/ BR4	CAR SECTION 4 SERIES 'B' PART IV	EXEMPTIONS FOR NON-COMPLIANCE SHALL BE: I. TEMPORARY EXEMPTIONS: WHERE THE NON-COMPLIANCE IS EXPECTED TO BE REMOVED AND INTER OPERABILITY IS THE PREDOMINANT ASPECT OF THE REQUIREMENT, SUCH AS MANDATORY SIGNS, AVAILABILITY OF RUNWAY STRIP ETC. II. PERMANENT EXEMPTIONS: WHERE NON-COMPLIANCE IS NOT REASONABLY, BE REMOVED AND INTEROPERABILITY IS NOT THE PREDOMINANT ASPECT OF THE REQUIREMENT, SUCH AS THE INFRINGEMENT OF HIGH GROUND INTO AN OBSTACLE LIMITATION SURFACE ETC	
AS5 / BR5	CAR SECTION 4 SERIES 'B' PART IV	4.5 ON APPROVAL OF THE EXEMPTION, IT SHALL BE INCLUDED IN THE AERODROME MANUAL AND IN AIP. 4.6 ON REMOVAL OF THE EXEMPTION THE LICENSE HOLDER SHALL NOTIFY THE SAME TO THE DGCA AND AFTER APPROVAL OF DGCA, THE SAME SHALL BE DELETED FROM AERODROME MANUAL AND AIP. 4.7 THE EXEMPTION GRANTED SHALL BE REVIEWED DURING RENEWAL OF THE LICENSE.	

### 3. APPLICATION / DATA ELEMENTS

ID	REFEREN CE  CAR / AIC / PR. MANUA L	PARTICULARS	DETAIL	REMARKS
AS5 – DE 1		ANNUAL SURVEILLANCE PLAN	CREATE PLAN,NAME OF AERODROME,TYPE OF AERODROME,DATE OF LAST INSPECTION, MONTH OF INSPECTION, TOTAL AERODROMES FOR SURVEILLANCE INSPECTION DURING THE YEAR,ADD COMMENTS	
AS5 – DE 2		APPLICATION FOR AIC	<u>ADD INSPECTION PLAN</u> - (INSPECTION DATE, INSPECTION TIME), <u>ADD TRAVEL PLAN FOR AIC</u> - (ADD SOURCE STATION,ADD FLIGHT NUMBER,ADD FLIGHT TIME,ADD FLIGHT DATE,ADD DESTINATION STATION,ADD FLIGHT NUMBER,ADD FLIGHT TIME,ADD FLIGHT DATE), ADD MORE TRAVEL PLAN, EDIT PLAN	



ID	REFERENCE CAR / AIC / PR. MANUAL	PARTICULARS	DETAIL	REMARKS
AS5 – DE 3		AUDIT REPORT	UPDATE AUDIT CHECKLIST, ATTACH NOTESHEET, DATE OF INSPECTION SUBMISSION, UPLOAD ATTACHMENTS, ATTACHMENT REFERENCE NUMBER, ATTACHMENT NAME, ATTACHMENT DESCRIPTION	
AS5 – DE 4		FILING OF ATR BY THE APPLICANT	ENTER OBSERVATION LETTER NUMBER, ENTER FILE NUMBER, UPLOAD ATR, <u>UPLOAD ATTACHMENTS</u> - (ATTACHMENT REFERENCE NUMBER, ATTACHMENT NAME, ATTACHMENT DESCRIPTION), ADD COVER NOTE	
AS5 – DE 5		VERIFIER	ADD COMMENTS FOR INTERNAL WORKFLOW ACTION TAKEN	
AS5 – DE 6		APPROVER	ADD COMMENTS FOR INTERNAL WORKFLOW ACTION TAKEN, ATTACH DIGITAL SIGNATURE INSPECTION OFFICER ASSIGNED	
AS5 – DE 7		VERIFIER (INSPECTION OFFICER)	DATE OF INSPECTION ATTACH INSPECTION REPORT ACTION TAKEN	
AS5 – DE 8		EXEMPTION (IF REQUIRED)	ADD COMMENTS FOR INTERNAL WORKFLOW ACTION TAKEN	
AS5 – DE 9		CLARIFICATION	ADD COMMENTS FOR INTERNAL WORKFLOW ACTION TAKEN	
AS5 – DE 10		APPROVER	ADD COMMENTS FOR INTERNAL WORKFLOW ACTION TAKEN ATTACH DIGITAL SIGNATURE	





## 4. PROCESS

PROCESS	<ol style="list-style-type: none"> <li>1. THE APPLICATION WHEN SUBMITTED WOULD ACKNOWLEDGE THE RECEIPT WITH A SYSTEM GENERATED ACKNOWLEDGEMENT NUMBER WHICH WOULD FORM THE BASIS OF REFERENCE OR TRACKING.</li> <li>2. THE APPLICATION WILL LAND IN GENERAL INBOX, VERIFIER INBOX AND APPROVER INBOX.</li> <li>3. SELECTION OF VERIFIER WOULD BE GUIDED BY THE WORKLOAD OF THE INDIVIDUALS WITHIN THE VERIFIER GROUP.</li> <li>4. PROVISION WOULD BE MADE FOR THE APPROVER TO REASSIGN THE WORK TO ANOTHER VERIFIER OR PROCESS THE APPLICATION HIMSELF.</li> <li>5. WHERE REQUIRED THE APPROVER WOULD REFER THE APPLICATION FOR EXEMPTION TO COMPETENT AUTHORITY.</li> <li>6. THE DISCREPANCIES NOTED IN THE APPLICATION OR THE ATTACHMENT WOULD BE REFLECTED AS A REMARK AGAINST EACH ITEM AND A SYSTEM GENERATED DISCREPANCY REPORT WOULD BE PROVIDED TO THE APPLICANT AT THE END OF THE SCRUTINY VIA E-MAIL WITH A SMS REGARDING APPLICATION STATUS.</li> <li>7. APPLICATION STATUS WOULD BE INDICATED AS REJECTED/ IN PROCESS/ PENDING/ DELIVERED</li> </ol>
VERIFIER	VERIFY CORRECTNESS OF THE FURNISHED INFORMATION OR SEND DISCREPANCY REPORT
APPROVER	PERFORM CHECKS AS REQUIRED, APPROVE AND ISSUE APPROVAL OR SEND DISCREPANCY REPORT TO APPLICANT AND VERIFIER OR FORWARD FOR EXEMPTION OR ISSUE PERMIT
EXEMPTION	APPROVER TO RECOMMEND THE APPLICATION TO EXEMPTING AUTHORITY FOR GRANT OF EXEMPTION
RETURN AFTER EXEMPTION	DESIGNATED AUTHORITY GRANT / RETURN THE REQUEST TO APPROVER
PERMIT ISSUE	AUDIT REPORT



## 5. INTERDEPENDENCIES

SERVICE	INFORMATION RECEIVED FROM OTHER DIRECTORATE(S) / EXTERNAL STAKEHOLDER(S)		
	INFORMATION RECEIVED/SENT	EXTERNAL STAKEHOLDER(S)	INTERNAL STAKEHOLDER
AS5 - AUDIT AND SURVEILLANCE	ATRs	Operator	
	Previous Accidents/Incidents	Air Safety	

SERVICE	INFORMATION SENT TO OTHER DIRECTORATE(S) / EXTERNAL STAKEHOLDER(S)		
	TITLE / NATURE OF OUTPUT	DISTRIBUTION 1	DISTRIBUTION 2
AS5 - AUDIT AND SURVEILLANCE	Previous Accidents/Incidents	Air Safety	



6. OUTPUT

AUDIT REPORT	<b>AERODROME STANDARDS DIRECTORATE</b>				
	<b>SURVEILLANCE INSPECTION CHECK LIST</b>				
	<p>Checklist broadly covers all areas of aerodrome operation, procedures &amp; facilities.                      Effort should be made to cover areas depending on the time allocated for the inspection and deficiencies to be reflected quoting the legislative reference of CAR/ guidance material.                      The level of findings (Level I or Level II) defined in the DGCA surveillance manual should be indicated for the each observations.</p>				
	<b>NAME OF AERODROME :</b>				
	<b>DATE OF INSPECTION :</b>				
	<b>PHYSICAL CHARACTERISTICS:</b>		<b>CAR,SEC-4, Ser. B, Pt I / ICAO Ref.</b>	<b>OBSERVATIONS</b>	<b>Level</b>
	<b>A</b>	<b>RUNWAY :</b>	3.1		
	i	ORIENTATION OF ALL RUNWAY(S)	3.1.1		
	ii	SURFACE CONDITION (DEPRESSION, POT HOLE, RUTTING):	3.1.21		
	iii	SURFACE FRICTION/RUBBER DEPOSIT/ DATE OF LAST FRICTION TEST WITH COEFFICIENT VALUE:	5.1.23,Doc 9137 pt-8- chapter 7		
iv	SLOPES:	3.1.12			
v	VISUAL MARKINGS ( TDZ, AIMING POINT, THR,C/L,SIDE STRIP , DESIGNATION, RET/ TWY LINKS ETC ) :	5.2			
vi	BASIC STRIP ( FLUSHING , GRADING , OBSTACLE):	3.4,3.4.6,3.4.8			
vii	LIGHTINGS ( THR, END, TDZ,C/L , RETIL):	5.3.8,5.3.11,5.3.13, 5.3.12,5.3.14			
viii	SIGNAGES (INFORMATIVE / MANDATORY) :	5.4			



ix	APPROACH LIGHTS ( SIMPLE/ CAT-I/II/III)	5.3.14		
x	PAPI (DATE OF LAST SURVEY):	5.3.24		
xi	RESA :	3.5		
xii	ANY OTHER OBSERVATION :			
<b>B</b>	<b>APRON :</b>	3.13		
i	SURFACE CONDITION (DEPRESSION, POT HOLE, RUTTING):	3.13.1		
ii	VISUAL MARKINGS ( BREAK AWAY POINT,EDGE ,VEHICULAR LANE , TAXI LANE ,SAFETY LINE , EQPT PARKING AREA ETC) :	5.2, 5.2.14,		
iii	LIGHTS : EDGE , FLOOD LIGTS ETC.:	5.3.23		
iv	ILLUMINATION LEVEL ON APRON ( IN LUX):	5.3.1.10		
v	SIGNAGES (INFORMATIVE / MANDATORY) :	5.4.2,5.4.3		
vi	PARKING STAND IDENTIFICATION / COORDINATES/DOCKING SYSTEM ( PAPA AGNIS / VDGIS ) / AEROBRIDGE ETC. :	5.2.13, 5.2.14		
vii	EQUIPMENT PARKING AREA :	Doc 9137 pt-8- 10.6.1.1		
viii	FOD COLLECTION SYSTEM :	Doc 9137 pt-8- 10.6.3		
ix	ANY OTHER OBSERVATION :			
<b>C</b>	<b>OPERATIONAL AREA :</b>			
i	BOUNDARY WALL :	9.10		
ii	NORMAL AND EMERGENCY ACCESS ROUTES :	9.2.26-28		
iii	SIGNAL SQUARE .WIND DIRECTION INDICATOR:	5.1		

iv	COOLING OFF PIT :	BCAS requirement		
v	ISOLATION PARKING STAND :	3.14		
vi	OBS. LIGHTS OF OBSTRUCTIONS / OBSTACLES :	6.1.1		
vii	ARP & ITS MAINTENANCE :	9.5		
viii	DRAINAGE :	Doc 9137 pt-9- chapter 5		
ix	HOLDING POSITION MARKING (TWY , ROAD ETC):	5.2.10		
x	DEMARCATION OF LOCALIZER & GLIDE PATH SENSITIVE / CRITICAL AREAS :	Annex 11-3.8.2©		
xi	ANY OTHER OBSERVATION :			
<b>D</b>	<b>TAXIWAYS :</b>	3.9		
i	MARKINGS ( C/L , EDGE , ITH ):	5.2.8, 5.2.11		
ii	LIGHTS: EDGE, CENTER LINE (IF AVBL.) ETC :	5.3.17,5.3.16		
iii	SURFACE CONDITION :	3.9.13,3.9.14		
iv	STRIP :	3.11		
v	SIGNAGES ( INFORMATIVE / MANDATORY)	5.2.17,5.2.16		
vi	ANY OTHER OBSERVATION :	5.2.13,5.2.14		
<b>E</b>	<b>ARFF :</b>	9		
i	CATEGORY :	9.2.5,9.2.6		
ii	EQUIPMENTS OF RESCUE & FIRE FIGHTING :	9.2.20,9.2.38, Doc 9137 pt-8- 17.1.2©		
iii	EXTINGUISHING AGENTS :	9.2.8		
iv	SOPS :	AD AC-1		
v	TRAININGS/ DRILL ( FULL SCALE & TABLE TOP EMERGENCY EXERCISE ) :	9.2.34,9.2.35,Doc 9137 pt-7-13.2		



vi	COMMUNICATION SYSTEMS :	9.2.31,9.2.32		
vii	RESCUE RESOURCES , EXTINGUISHING AGENTS, WATER STORAGE :	9.2.19,9.2.20/ 9.2.8/ 9.2.14,9.2.15		
viii	HYDRANT SYSTEM :	Doc 9137 pt-8- 17.7.2		
ix	MAINTENANCE OF RECORDS( LOG BOOKS, VEHICLE, DRILL ETC) :	Aerodrome Manual		
x	ANY OTHER OBSERVATION :	9.2.38		
<b>F</b>	<b>AERODROME INFORMATION (AD 2) :</b>			
i	DATE OF PUBLICATION :	Doc 9137 pt-8- Chapter 2		
ii	ADEQUACY OF INFORMATION :	Doc 9137 pt-8- Chapter 2		
iii	CURRENT NOTAM'S :	Doc 9137 pt-8- Chapter 2		
iv	OPERATIONAL RESTRICTIONS, IF ANY :	AIP		
v	ANY OTHER OBSERVATION :			
<b>G</b>	<b>AERODROME OPERATIONS :</b>			
i	AERODROME MANUAL :	1.4.4		
ii	SOPS FOR OPERATIONS AND MAINTENANCE :	Aerodrome Manual		
iii	AIRPORT EMERGENCY PLAN :	9.1,Doc 9137 pt-7		
iv	ANTIHIJACKING PLAN :	Doc 9137 pt-7		
v	BOMB THREAT CONTINGENCY PLAN :	Doc 9137 pt-7		
vi	OBSTACLE REGULATION & CONTROL PROCEDURES :	4.2.14-4.2.26,Doc 9137 pt-6, pt-8- chapter 12		

vii	COORDINATION BETWEEN ATM & AERODROME OPERATIONS :	2.13, Doc 9137 pt-8-1.4		
viii	WILD LIFE CONTROL MECHANISM :	9.4,Doc 9137 pt-8-chapter 9		
ix	AEMC MEETING & ACTION ITEMS :	AD AC-1		
x	CONSTRUCTION/ DEVELOPMENT ACTIVITIES :	Doc 9137,pt 8-chapter 8		
xi	OBSTACLE CONTROL PROCEDURE :	Doc 9137,pt6 Chapter 4		
xii	CONTROL & COMPLIANCE OF OBSTRUCTIONS, DATE OF LAST SURVEY CARRIED :	Doc 9137 pt 8-chapter 12		
xiii	AERODROME CHARTS : GRID MAP , ZONING MAP, TYPE A & B, DATE OF PUBLICATION,:	Doc 9137,pt 7-chapter 7, Doc 9137,pt 8-12.6,15.5		
xiv	LICENCING COMPLIANCE SYSTEM & AVAILABILITY OF EQUIPMENTS FOR STNDARDISATION :	AD AC No.2		
xv	STAND BY POWER SUPPLY FOR ESSENTIAL SERVICES :	Doc 9137,pt9-3.3.8		
xvi	FOLLOW ME / OPS. JEEP :	Doc 9137,pt-8-2.2-3.2		
xvii	ANY OTHER OBSERVATION :			
<b>H</b>	<b>SAFETY MANAGEMENT SYSTEM :</b>	1.5		
i	SAFETY MANAGEMENT MANUAL :	Doc 9859		
ii	SAFETY MANAGER AND SYSTEMS FOR IMPLEMENTATION :	Doc 9859-8.6,10.1-10.6		
iii	STATUS OF IMPLEMENTATION :	Doc 9859-chapter 10		
iv	COMPLIANCE OF SMS :	Doc 9859-chapter 8&9		
v	ANY OTHER OBSERVATION :			



	<b>I</b>	<b>AVAILABILITY &amp; ADEQUACY OF TRAINED MANPOWER FOR AERODROME OPERATIONS :</b>			
	i	AERODROME OPERATIONS :	Doc 7192-AN/857,part E-2		
	ii	ARFF :	9.2.36,Doc 9137 pt-8-17.6		
	iii	MAINTENANCE :	Doc 9137 pt 9-1.5.7		
	iv	ANY OTHER OBSERVATION :			
	<b>J</b>	<b>ATC :</b>			
	i	SERVICES PROVIDED / UNIT :	Annex 11-3.2		
	ii	COMMUNICATION FACILITIES : VHF, TELEPHONE, DSC , FIRE ALARM , ALDEIS LAMP, ETC. :	Doc 9137 pt 7-12.2.3, Annex 11-6.2		
	iii	AVAILABILITY OF RELEVANT ICAO DOCS, ATS CIRCULARS, AICS, NOTAMS, DGCA- CARS :	Annex 11- chapter 7		
	iv	DISPLAY OF LANDING, INSTRUMENT APPROACH , AERODROME CHARTS, GRID MAP ETC. :	Doc 9426		
	v	AVAILABILITY OF UPDATED DOCS REGARDING : AEP , BOMB THREAT, SEARCH & RESCUE, AIR SAFETY CIRCULARS TO DEAL WITH THE SITUATION IN THE EVENT OF AIRCRAFT INCIDENT / ACCIDENT ETC. :	Doc 9426		
	vi	DISPLAY OF THE LIST OF MEDICAL PRECTIONERS, WHO SHOULD BE AVAILABLE IN CASE OF AN EMERGENCY, TOGETHER WITH THEIR ADDRESSES & TELEPHONE NUMBERS IN THE CONTROL TOWER :	Doc 9426		





vii	RWY LIGHTING AND REMOTE STATUS INDICATOR OF NAV. AIDS :	Doc 9426		
viii	ANY OTHER OBSERVATION :			
<b>K</b>	<b>COMMUNICATION/NAVIGATION FACILITIES :</b>			
i	NAV FACILITIES (NDB/DVOR/MSSR/ILS)	Sec 4, Series -X, part 1		
ii	SERVICEABILITY / RELIABILITY STATUS OF NAVIGATIONAL AIDS:	Sec 4, Series -X, part 1		
iii	SERVICEABILITY / RELIABILITY STATUS OF AIR GROUND COMMUNICATION FACILITIES ( VHF, HF ETC ), INTER UNIT COMMUNICATION :	Sec 4, Series -X, part 1		
iv	GROUND / AIR CALIBRATION STATUS OF NAVIGATION AID DVOR , ILS, SMR , ASMGCS :	Sec 4, Series -X, part 1		
v	CHECK QUALITY OF RECORDING :	Annex 11-6.2-6.4		
vi	ANY OTHER OBSERVATION :			
<b>L</b>	<b>METEOROLOGY :</b>			
i	FACILITIES – CLASS I/ II/III :	Annex 3-chapter 2		
ii	SERVICES PROVIDED AND THEIR ADEQUACY :	Annex 3-chapter 2		
iii	MET REPORTS :	Annex 3-chapter 4		
iv	TIMELY DISSEMINATION :	Annex 3-chapter 4		
v	ANY OTHER OBSERVATION :			
<b>M</b>	<b>PASSENGER FACILITATION :</b>			
i	CAPACITY & ADEQUACY OF TERMINAL BUILDING :	Doc 9137, pt 9- chapter 9		
ii	DRINKING WATER :	Doc 9137, pt 9- chapter 9		
iii	COMMUNICATION/PA SYSTEM :	Doc 9137, pt 9- chapter 9		



iv	AIR CONDITION/VENTILATION :	Doc 9137,pt 9- chapter 9		
v	GRIEVANCES REDRESSAL MECHANISM :	Aerodrome manual		
vi	AVAILABILITY & ADEQUACY OF TRAINED MANPOWER :	Doc 9137,pt7, Doc 9137,pt 8-17.6		
vii	FACILITIES FOR PHYSICALLY CHALLENGED PERSON :	Sec3, Series M, pt 1		
viii	AVAILABILITY OF FIRE FIGHTING SYSTEM / EQUIPMENTS:	Doc 9137,pt 9- 9.1.4		
ix	MEDICAL FIRST AID FACILITIES:	Doc 9137,pt 7- Appendix 3		
x	CHECK IN COUNTERS/ WEIGHING SCALE	Aerodrome Manual		
xi	BAGGAGE MAKE UP/BREAK UP AREA	Doc 9137,pt 9-9.7		
xii	ANY OTHER OBSERVATION :			
<b>REMARKS :</b>				
<b>LIST OF OBSERVATION :</b>				



		<b>SIGNATURE OF INSPECTING OFFICER :</b>

**7. SPECIFIC SOFTWARE FEATURES**

FEATURE ID	VII. SPECIFIC SOFTWARE FEATURES – DIFFERENTIATE BUSINESS RULES, PROCESS AND FEATURE	CROSS REFERENCE SECTION (IF ANY)
AS5 / SF1	INAPPROPRIATELY FILLED FIELDS TO PROVIDE POP UP IMMEDIATELY, PROVIDING HYPERLINK TO USER GUIDE IF SELECTED NOT AFTER REACHING THE END OF THE PAGE.	
AS5 / SF2	WORKING DAY TO BE CALCULATED AS MONDAY – FRIDAY	
AS5 / SF3	DATA FIELD WILL VALIDATE OR AUTO POPULATED FORM MASTER DATABASE.	



## 8. GENERAL COMMENTS

COMMENT ID	GENERAL COMMENTS
GC 1	
GC 2	



## 9. APPENDIX

### 9.1. IMPORTANT CHECKLIST DOCUMENTS

1.	AERODROME SURVEILLANCE CHECKLIST	UPLOAD	M	ATTACHMENTS	YES
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