

Job Description	
Position	Technical Consultant
Designation	Technical Consultant
Department	Centre for Health Informatics, Ministry of Health and Family Welfare
No. of Positions*	1
Location	National Institute of Health & Family Welfare, New Delhi
Job Objective: The objective of this job is to assist the CHI in effective program management of eGovernance projects undertaken by CHI, MoHFW	
Primary Responsibilities	
Roles and Responsibilities include:	
<ul style="list-style-type: none"> • Preparation of technical documents for Concept notes, DPR,SRS , RFP and bid process management • Architectural design of project including High Level and Low Level Design documents for initiatives • Coordination with the vendor for software design, development and maintenance to increase productivity & Information sharing • Conceptualization of software applications to meet user requirements vis-à-vis appropriate technologies & tools • Project Management Support in development and maintenance of software applications • Ensuring that proper testing and quality control methodology is followed by the vendor for the application software developed prior to the actual implementation. • To assist in evaluation of the proposals and selection of vendor for projects • Regular review of the SLAs for project; preparation and analysis of SLA deviation statements • To assist in carrying out system security audits as required • Planning storage capacity, archiving, backup and recovery procedures for uninterrupted functioning of the IT infrastructure • Management of proper documentation on technical aspects related to the project/ system/network security • Any other tasks that may be required/ assigned by CHI/eGovernance Division, MoHFW 	
Profile	
	Desired Skills & Experience
Education	
Essential Criteria B.E/B.Tech+ MCA/MBA/ Post Graduation (IT)	<ul style="list-style-type: none"> • 7-10 years of experience project implementation, preparation of EoI/ RFP/ Contracts including IT project with at least 2 years of experience in implementation of large IT / eGovernance projects • Experience of working with a Government (central/state) set up is desirable • Certifications like CCNA /MCSE/ISO 27000 etc. is preferred • Should be well converse with latest policies and guidelines issued by Government of India (GoI)