

<b>Job Description</b>	
Position	<b>Technical Consultant</b>
Designation	<b>Technical Consultant</b>
Department	eGovernance Division, Ministry of Health and Family Welfare
No. of Positions*	1
Location	Ministry of Health & Family Welfare, New Delhi
<b>Job Objective:</b> The objective of this job is to assist eGovernance Division in effective program management of eGovernance projects undertaken by MoHFW	
<b>Primary Responsibilities</b>	
<b>Roles and Responsibilities include:</b>	
<ul style="list-style-type: none"> <li>• Preparation of technical documents for Concept notes, DPR, SRS , RFP and bid process management</li> <li>• Architectural design of project including High Level and Low Level Design documents for initiatives</li> <li>• Coordination with the vendor for software design, development and maintenance to increase productivity &amp; Information sharing</li> <li>• Conceptualization of software applications to meet user requirements vis-à-vis appropriate technologies &amp; tools</li> <li>• Project Management Support in development and maintenance of software applications</li> <li>• Ensuring that proper testing and quality control methodology is followed by the vendor for the application software developed prior to the actual implementation.</li> <li>• To assist in evaluation of the proposals and selection of vendor for projects</li> <li>• Regular review of the SLAs for project; preparation and analysis of SLA deviation statements</li> <li>• To assist in carrying out system security audits as required</li> <li>• Planning storage capacity, archiving, backup and recovery procedures for uninterrupted functioning of the IT infrastructure</li> <li>• Management of proper documentation on technical aspects related to the project/ system/network security</li> <li>• Any other tasks that may be required/ assigned by eGovernance Division, MoHFW</li> </ul>	
<b>Profile</b>	
	<b>Desired Skills &amp; Experience</b>
<b>Education</b>	
<b>Essential Criteria</b> B.E/B.Tech+ MCA/MBA/ Post Graduation (IT)	<ul style="list-style-type: none"> <li>• 7-10 years of experience project implementation, preparation of EoI/ RFP/ Contracts including IT project with at least 2 years of experience in implementation of large IT / eGovernance projects</li> <li>• Experience of working with a Government (central/state) set up is desirable</li> <li>• Certification like CCNA /MCSE/ISO 27000 etc. is preferred</li> <li>• Should be well converse with latest policies and guidelines issued by Government of India (GoI)</li> </ul>