



System Requirements Specifications (Abridged) Directorate of Airworthiness

Version: 2.3

PROJECT NAME:	EGCA
CUSTOMER NAME:	DIRECTORATE GENERAL OF CIVIL AVIATION
LOCATION:	NEW DELHI



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AW1	APPLICATION FOR ISSUE THE REGULAR/SHORT-TERM CERTIFICATE OF REGISTRATION
AW2	DEREGISTRATION OF AIRCRAFT
AW3	MANAGEMENT OF A/C REGISTER
ADMINISTRATOR	DIRECTOR – AIRWORTHINESS
APPLICANT	AIRCRAFT OPERATORS

ALL REVISIONS MADE TO THIS DOCUMENT ARE LISTED HERE IN SEQUENTIAL ORDER

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VERSION NO	AUTHOR	CREATE/ EDIT DATE	REVIEWER	REVIEW DATE	DESCRIPTION
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SRS APPROVAL HISTORY			
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1. SYNOPSIS

1. ISSUE OF REGULAR/SHORT-TERM CERTIFICATE OF REGISTRATION TO AIRCRAFT OPERATE BEFORE FLY
 2. DEREGISTRATION OF AIRCRAFT
 3. MANAGEMENT OF A/C REGISTER
-

INPUT (APPLICATION) CONTAINING DETAILS OF,

1. AIRCRAFT DETAILS, 2. AIRCRAFT HISTORY, 3. PARTICULARS OF OWNER(S) / LESSOR(S), 4. OWNERSHIP DETAILS
 2. DEREGISTRATION DETAILS
-

PROCESS

VERIFIED FOR CORRECTNESS OF PARTICULARS ALONG WITH ALL THE RELEVANT DOCUMENTS AND CERTIFICATE IS ISSUED IF FOUND TO MEET THE REQUIREMENTS

EXEMPTION

EXEMPTION IS SOUGHT BY THE APPLICANT, IN CASE OF REGISTRATION, FROM THE AUTHORITY FOR ACCOMODATING NON-FITMENT OF STANDARD EQUIPMENTS

OUTPUT

1. ISSUE OF REGULAR/SHORT-TERM CERTIFICATE OF REGISTRATION TO THE APPLICANT
 2. DEREGISTRATION OF AIRCRAFT
-



2. REFERENCE

RULE	ACT & RULE 5,30,31-37A, 35 FOR FEE
CAR	CAR SECTION 2 - SERIES F PART I CAR SECTION 2 - SERIES R PART IV
AIC	NA
AIRWORTHINESS ADVISORY CIRCULAR	AAC 1 OF 2015
PROCEDURE MANUAL	AIR WORTHINESS DIRECTORATE PROCEDURES MANUAL PART II CHAPTER NO. 1 SUB-RULE (2)(A) AND (2) (B) OF RULE 37 REFER THE APM PAGE NO 32 SUB-RULE (1) OF RULE 30 & RULE 32 APM PAGE NO 41

3. BUSINESS RULES

3.1. REGISTRATION OF AIRCRAFT

ID NO.	REFERENCE CAR / AIC / PR. MANUAL	III. BUSINESS RULES – DIFFERENTIATE BUSINESS RULES, PROCESS AND FEATURE	REMARKS
AW1/BR1	CAR SECTION 2 - SERIES F PART I	<p>AN AIRCRAFT MAY BE REGISTERED IN EITHER OF THE FOLLOWING TWO CATEGORIES, NAMELY CATEGORY 'A', WHERE THE AIRCRAFT IS WHOLLY OWNED EITHER</p> <ol style="list-style-type: none"> I. BY CITIZENS OF INDIA; OR II. BY A COMPANY OR CORPORATION REGISTERED AND HAVING ITS PRINCIPAL PLACE OF BUSINESS WITHIN INDIA; OR III. BY THE CENTRAL GOVERNMENT OR ANY STATE GOVERNMENT OR ANY COMPANY OR CORPORATION OWNED OR CONTROLLED BY EITHER OF THE SAID GOVERNMENTS; OR IV. BY A COMPANY OR CORPORATION REGISTERED ELSEWHERE THAN IN INDIA, PROVIDED THAT SUCH COMPANY OR CORPORATION HAS GIVEN THE SAID AIRCRAFT ON LEASE TO ANY PERSON MENTIONED IN PARA (I),(II) OR (III) ABOVE; AND <p>CATEGORY 'B', WHERE THE AIRCRAFT IS WHOLLY OWNED EITHER</p> <ol style="list-style-type: none"> I. BY PERSONS RESIDENT IN OR CARRYING ON BUSINESS IN INDIA, WHO ARE NOT CITIZENS OF INDIA; OR II. BY A COMPANY OR CORPORATION REGISTERED ELSEWHERE THAN IN INDIA AND CARRYING ON BUSINESS IN INDIA 	<p>PM : (AIRWORTHINESS PROCUREE MANUAL (APM) CHAPTER NO 1 PAGE NO 131 SECTION 2.1.2</p> <p>CAR : CAR SECTION 2 - SERIES F PART I POINT 3.1 (D2F-F1. PDF) RULE NO 30 AIRCRAFT RULE PART 4</p>
AW1/BR2	CAR SECTION 2 - SERIES F PART I / RULE	<p>IF AN APPLICATION IS MADE FOR THE REGISTRATION OF AN AIRCRAFT BEFORE IT IS IMPORTED IN INDIA, FOR THE PURPOSE OF BRINGING THE AIRCRAFT BY AIR,</p> <ol style="list-style-type: none"> I. A SHORT-TERM CERTIFICATE OF REGISTRATION MAY BE GRANTED UNDER THE PROVISION OF RULES 30 AND 31, II. THIS IS VALID ONLY UNTIL THE FIRST DATE OF LANDING AT CUSTOMS AERODROME IN INDIA III. THIS SHOULD BE SUBMITTED ALONG WITH THE APPLICATION OF REGULAR REGISTRATION OF AIRCRAFT 	<p>APM CHAPTER 1 PAGE NO 134 SECTION 3.1</p> <p>CAR :- CAR SECTION 2 - SERIES F PART I POINT NO 6, 6.1, 6.2</p> <p>RULE NO 30 & 32 (IN CASE OF IMPORT THE AIRCRAFT BY AIR) AIRCRAFT RULES PART 4</p>



AW1/BR3		DGCA SHALL PROVIDE THE RECOMMENDATION LETTER FOR WCP/AEROMOBILE STATION LICENSE, WHEN THE APPLICANT APPLY FOR TEMPORARY/REGULAR CERTIFICATE OF REGISTRATION	INDUSTRY INPUT
AW1/BR4	CAR SECTION 2 - SERIES F PART I	IN CASE THE CONDITIONS IN <u>AW1/BR1</u> ARE NOT SATISFIED OR THE AIRCRAFT IS VALIDLY REGISTERED IN ANOTHER COUNTRY, THE DGCA MAY DECLINE TO ACCEPT AN APPLICATION FOR REGISTRATION OF THE AIRCRAFT IN INDIA	CAR SECTION 2 - SERIES F PART I POINT 3.2
AW1/BR5	CAR SECTION 2 - SERIES F PART I	IN A CASE WHERE THE USUAL STATION OF AN AIRCRAFT AND ITS ORDINARY AREA OF OPERATION ARE NOT SITUATED IN INDIA, THE DGCA MAY DECLINE TO ACCEPT AN APPLICATION FOR REGISTRATION OF THE AIRCRAFT IN INDIA	CAR SECTION 2 - SERIES F PART I POINT 3.3
AW1/BR6	CAR SECTION 2 - SERIES F PART I	<p>THE OWNER OR HIS AUTHORIZED REPRESENTATIVE MAY APPLY FOR REGISTRATION OF THE AIRCRAFT IN THE PRESCRIBED FORM CA-28 COMPLETED WITH ALL THE DOCUMENTS, BEFORE THE EXPECTED DATE OF ISSUE OF CERTIFICATE OF REGISTRATION</p> <ol style="list-style-type: none"> I. CUSTOMS CLEARANCE CERTIFICATE / BILL OF ENTRY OF THE AIRCRAFT. II. CERTIFICATE OF DEREGISTRATION FROM THE PREVIOUS REGISTERING AUTHORITY. III. AN EVIDENCE TO THE EFFECT THAT THE AIRCRAFT HAS BEEN PURCHASED OR WHOLLY OWNED BY THE APPLICANT. FOR THIS PURPOSE, A COPY OF INVOICE SHALL BE ACCEPTED. IV. FOR AIRCRAFT PURCHASED FROM A PREVIOUS OWNER, AN AFFIDAVIT AS REQUIRED. V. IN CASE THE AIRCRAFT IS TAKEN ON DRY LEASE A COPY OF THE LEASE AGREEMENT. VI. IN CASE THE AIRCRAFT IS OWNED BY A COMPANY OR CORPORATION, A DOCUMENT OF REGISTRATION OF THE COMPANY AND THE NAMES, ADDRESSES AND NATIONALITIES OF THE DIRECTORS. VII. A COPY OF THE IMPORT LICENSE ISSUED BY DIRECTOR GENERAL FOREIGN TRADE OR PERMISSION (NOC) FOR IMPORT ISSUED BY THE DGCA. WHERE THE AIRCRAFT IS IMPORTED FOR PRIVATE USE, IT WILL BE REGISTERED IN THE NAME OF THE PERSON OR COMPANY TO WHOM THE IMPORT LICENSE HAS BEEN ISSUED. VIII. IN CASES WHERE THE AIRCRAFT HAS BEEN MORTGAGED/ HYPOTHECATED, THE OWNER/OPERATOR SHALL SUBMIT HIS CONSENT FOR THE SAME AND THE PAPERS TO THIS EFFECT. SUCH A MORTGAGE/HYPOTHECATION/SECURITY TRUSTEE SHALL BE ENDORSED ON THE CERTIFICATE OF REGISTRATION. 	<p>CAR SECTION 2 - SERIES F PART I POINT 3.5</p> <p>REMOVED NO. OF DAYS REQUIREMENTS AS PER DISCUSSION IN THE MEETING ON 9TH FEB 2016.</p>

		IX. FEE FOR REGISTRATION AS PRESCRIBED IN RULE 35 PAID BY A DD PAYABLE TO PAY AND ACCOUNTS OFFICER, DGCA, MINISTRY OF CIVIL AVIATION, NEW DELHI.	
AW1/BR7	CAR SECTION 2 - SERIES F PART I	THE SHORTTERM CERTIFICATE OF REGISTRATION CAN BE ISSUED ONLY AFTER A CONFIRMATION OF DEREGISTRATION AND/ OR PASSING OF THE AIRCRAFT TITLE TO THE OPERATOR HAS BEEN RECEIVED AT DGCA	CAR SECTION 2 - SERIES F PART I POINT NO 4
AW1/BR8	CAR SECTION 2 - SERIES F PART I	IF AN AIRCRAFT IS SOLD TO ANOTHER PERSON OR COMPANY, OR CEASES TO BE OWNED BY THE OWNER INDICATED ON ITS CERTIFICATE OF REGISTRATION, THE REGISTERED OWNER SHALL FORTHWITH NOTIFY THIS FACT TO THE DGCA IN ACCORDANCE WITH RULE 33 OF THE AIRCRAFT RULES.	CAR SECTION 2 - SERIES F PART I PAGE NO 4 POINT NO 5.1
AW1/BR9		PROVISION FOR BLOCKING OF REGISTRATION NUMBER/SERIES SHOULD BE PROVIDED TO THE APPLICANT AS PER NOC OF DGCA, AFTER: 1. INPRINCIPLE APPROVAL FOR IMPORT/ACQUISITION OF AIRCRAFT (NOT NECESSARY FOR SCHEDULED OPERATORS) 2. CHECKING OF AVAILABILITY OF THE DESIRED REGISTRATION NUMBER	INDUSTRY INPUT
AW1/BR10		FOR LEASED AIRCRAFT, IF IDERA IS NOT UPLOADED BY THE APPLICANT WITH IN 1 MONTH OF ISSUE OF CERTIFICATE OF REGISTRATION, AN INTIMATION/REMINDER EMAIL WILL BE TRIGGERED TO THE APPLICANT, APPROVER IN DGCA AND DAW HEADQUATERS	DGCA FEEDBACK
AW1/BR11	CAR SECTION 2 - SERIES F PART I	A CERTIFICATE OF REGISTRATION WILL BE VALID FROM THE DATE OF REGISTRATION TILL THE DATE INDICATED ON THE CERTIFICATE OF REGISTRATION OF THE AIRCRAFT.	CAR SECTION 2 - SERIES F PART I POINT NO 7.3
AW1/BR12	CAR SECTION 2 - SERIES F PART I	A CERTIFICATE OF REGISTRATION SHALL BE OF UNLIMITED PERIOD IF THE A/C IS OUT RIGHTLY PURCHASED BY THE OWNER. IN THE CASE OF LEASED A/C, THE PERIOD OF VALIDITY OF CERTIFICATE OF REGISTRATION SHALL BE RESTRICTED TO THE DATE OF EXPIRY OF LEASE AGREEMENT.	CAR SECTION 2 - SERIES F PART I POINT NO 7.6
AW1/BR13	CAR SECTION 2 - SERIES F PART I	A CERTIFICATE OF REGISTRATION SHALL BECOME VOID WHEN THERE IS A CHANGE OF OWNERSHIP OF THE AIRCRAFT. THE CERTIFICATE SHOULD BE CHANGED ACCORDINGLY TO REFLECT THE CHANGES IN ACCORDANCE WITH RULE 30B. WRITTEN PERMISSION OF DGCA CAN BE OBTAINED UNDER EXCEPTIONS	PM :- APM PAGE NO 133 POINT NO 2.4.2 (IN CASE OF CHANGES IN C OF R)
AW1/BR14	CAR SECTION 2 - SERIES F PART I	THE CERTIFICATE OF REGISTRATION SHALL BE IN ACCORDANCE WITH ARTICLE 29 OF THE ICAO CONVENTION AND CAR SECTION 2 SERIES X PART VII, ORIGINAL OR ATTESTED COPY OF CERTIFICATE OF	CAR SECTION 2 - SERIES F PART I POINT NO 7.4

		REGISTRATION SHALL BE CARRIED ON BOARD EACH AIRCRAFT ENGAGED IN AIR TRANSPORT OPERATION.	
AW1/BR15	PM	<p>AIRCRAFT REGISTRY CERTIFICATE CONTAINS THE FOLLOWING INFORMATION:</p> <p>I. <u>REGISTRATION NUMBER</u> (E.G. VT-SSS): THIS IS A UNIQUE CODE GIVEN TO EACH AIRCRAFT, WHERE '<u>VT</u>' IS THE DESIGNATED NATIONALITY MARK FOR INDIA (WHICH CANNOT BE CHANGED), FOLLOWED BY THREE LETTER REGISTRATION MARKINGS AND SHALL BE NOTED THAT:</p> <p>A. REGISTRATION BEGINNING WITH THE LETTER 'Q' CAN NOT BE ALLOTTED</p> <p>B. REGISTRATIONS 'SOS', 'XXX', 'PAN' AND 'TTT' CAN NOT BE ALLOTTED</p> <p>C. FOR ULTRALIGHT AIRCRAFT THE REGISTRATION SHOULD BEGIN WITH LETTER 'U'</p> <p>D. FOR MICROLIGHT AIRCRAFT/GLIDERS THE REGISTRATION SHOULD BEGIN WITH LETTER 'G'</p> <p>II. <u>AIRCRAFT SERIAL NUMBER</u>: THIS IS A UNIQUE SERIAL NUMBER GIVEN TO EACH AIRCRAFT BY THE MANUFACTURER</p>	CAR SECTION 2 - SERIES F PART I POINT NO 7.2
AW1/BR16	CAR SECTION 2 - SERIES F PART I	THE REGISTRATION OF THE AIRCRAFT WILL BE DEEMED TO HAVE EXPIRED AFTER THE DATE OF VALIDITY INDICATED ON THE C OF R, RENDERING ANY OPERATION OF THE AIRCRAFT INVALID WITHOUT REVALIDATING ITS REGISTRATION.	CAR SECTION 2 - SERIES F PART I POINT 7.5
AW1/BR17	CAR SECTION 2 - SERIES F PART I	FOR REMOVING THE HYPOTHECATION / MORTGAGES / SECURITY TRUSTEE NAMES FROM THE CERTIFICATE OF REGISTRATION, THE OWNER/AUTHORIZED PERSON MAY APPLY TO DGCA WITH DOCUMENTS SUBSTANTIATING THE SAME. – IN THIS CASE THE CERTIFICATE NUMBER WILL BE FOLLOWED BY '/' AND THE NUMBER OF CHANGES IT HAS UNDERGONE	CAR SECTION 2 - SERIES F PART I POINT NO 7.9
AW1/BR18	CAR SECTION 2 - SERIES F PART I	THE OPERATOR MAY APPLY TO DGCA FOR VARYING ANY PARTICULAR(S) INCLUDING EXTENSION OF VALIDITY IN THE CERTIFICATE OF REGISTRATION (REFER AW1/BR15)	CAR SECTION 2 - SERIES F PART I POINT NO 7.7
AW1/BR19	CAR SECTION 2 - SERIES F PART I	<p>ISSUE OF A DUPLICATE CERTIFICATE OF REGISTRAION SHALL BE DONE WHEN:-</p> <p>I. THE CERTIFICATE HAS BEEN LOST AND APPLICANT APPLY FOR DUPLICATE CERRTIFICATE ALONG WITH AN AFFIDAVIT, A COPY OF THE FIR LODGED WITH THE POLICE FOR THE LOSS OF CERTIFICATE AND THE PRESCRIBED FEE (REFER AW1/BR15)</p> <p>II. THE CERTIFICATE HAS BEEN MUTILATED AND APPLICANT APPLY FOR THE DUPLICATE CERTIFICATE</p>	CAR SECTION 2 - SERIES F PART I POINT NO 8.1 , 8.2

		ALONG WITH THE MUTILATED CERTIFICATE AND THE PRESCRIBED FEE (REFER AW1/BR15)	
AW1/BR20	CAR SECTION 2 - SERIES F PART I	IF THE REGISTERED AIRCRAFT IS FIRST OF ITS TYPE IMPORTED INTO THE COUNTRY THE DGCA SHALL INTIMATE THE "STATE OF DESIGN" THAT IT HAS REGISTERED THIS PARTICULAR TYPE OF AIRCRAFT IN INDIA. PROVISION AND FIELD FOR TYPING AND SENDING THE INFORMATION TO FOREIGN AUTHORITY TO BE GIVEN	CAR SECTION 2 - SERIES F PART I POINT NO 7.8
AW1/BR21	RULE / CAR SECTION 2 - SERIES F PART I	THE REGISTRATION OF AN AIRCRAFT REGISTERED IN INDIA MAY BE CANCELLED AT ANY TIME BY THE DGCA, IF IT IS SATISFIED THAT:- 1. THE REGISTRATION HAS BEEN OBTAINED BY FURNISHING FALSE INFORMATION; OR 2. THE AIRCRAFT COULD MORE SUITABLY BE REGISTERED IN SOME OTHER COUNTRY; OR 3. THE AIRCRAFT HAS BEEN DESTROYED OR PERMANENTLY WITHDRAWN FROM USE; OR 4. IT IS INEXPEDIENT IN THE PUBLIC INTEREST THAT THE AIRCRAFT SHOULD REMAIN REGISTERED IN INDIA; OR 5. THE LEASE IN RESPECT OF THE AIRCRAFT REGISTERED HAS EXPIRED OR HAS BEEN TERMINATED BY MUTUAL AGREEMENT BETWEEN THE LESSOR AND THE LESSEE 6. THE CERTIFICATE OF AIRWORTHINESS IN RESPECT OF THE AIRCRAFT HAS EXPIRED FOR A PERIOD OF FIVE YEARS OR MORE	CAR SECTION 2 - SERIES F PART I POINT NO 9.1
AW1/BR22	CAR SECTION 2 - SERIES F PART I	DGCA SHALL CANCEL THE REGISTRATION, AS PER THE CAPE TOWN PROTOCOL, IF AN APPLICATION IS RECEIVED FROM THE IDERA HOLDER PRIOR TO THE EXPIRY OF THE LEASE ALONG WITH: (I) THE ORIGINAL OR NOTARIZED COPY OF THE IDERA; AND (II) A CERTIFICATE THAT ALL REGISTERED INTERESTS RANKING IN PRIORITY HAVE BEEN DISCHARGED OR THE HOLDERS OF SUCH INTEREST HAVE CONSENTED TO THE DEREGISTRATION AND EXPORT	CAR SECTION 2 - SERIES F PART I POINT NO 9.2
AW1/BR23	CAR SECTION 2 - SERIES F PART I / RULE	REGISTRATION FEES:- 1. THE FOLLOWING FEE SHALL BE PAYABLE IN RESPECT OF A CERTIFICATE OF REGISTRATION FOR AN AIRCRAFT HAVING MAXIMUM PERMISSIBLE TAKE-OFF WEIGHT (I) OF 15,000 KILOGRAMS OR LESS: RS. 20,000/- (II) EXCEEDING 15,000 KILOGRAMS: RS. 5,000/- FOR EVERY 1,000 KILOGRAMS OR PART THEREOF NOTE: FOR THE PURPOSE OF REGISTRATION OF THE AIRCRAFT THE MAXIMUM TAKE-OFF WEIGHT SHALL BE AS INDICATED IN THE FLIGHT MANUAL OF THE AIRCRAFT	CAR SECTION 2 - SERIES F PART I POINT NO 15 RULE NO 35 PART 4 AIRCRAFT RULES



		<ol style="list-style-type: none"> 2. WHERE THE ORIGINAL CERTIFICATE OF REGISTRATION IS LOST OR DESTROYED, A DUPLICATE THEREOF MAY BE ISSUED ON PAYMENT OF TEN PERCENT OF THE FEE PAYABLE 3. A TEMPORARY CERTIFICATE OF REGISTRATION REFERRED TO IN RULE 32, MAY BE ISSUED ON PAYMENT OF TWENTY FIVE PERCENT OF THE FEE PAYABLE 4. THE CERTIFICATE OF REGISTRATION MAY BE RENEWED ON PAYMENT OF FIFTY PERCENT OF THE FEE PAYABLE 5. THE DETAILS IN THE CERTIFICATE OF REGISTRATION CAN BE AMENDMENDED (CHANGE OF OWNER/LESSOR/LESSEE ADDRESS, MORTGAGE CHANGE/ADD/REMOVAL) ON PAYMENT OF FIFTY PERCENT OF THE FEE PAYABLE 	
AW1/BR24		<p>PROVISION FOR THE APPLICANT TO SELECT AND COMBINE PAYMENT OPTIONS, AS PER THE NEED, FOR THE FOLLOWING:</p> <ol style="list-style-type: none"> I. 100% IN CASE OF REGULAR CERTIFICATE II. 100% IN CASE OF CHANGE OF OPERATOR/OWNER III. 25% IN CASE OF TEMPORARY CERTIFICATE IV. 10% IN CASE OF LOST/MUTILATED V. 50% IN CASE OF RENEWAL VI. 50% IN CASE OF AMENDMENTS AMENDMENDED (CHANGE OF OWNER/LESSOR/LESSEE ADDRESS, MORTGAGE CHANGE/ADD/REMOVAL) IN CERTIFICATE OF REGISTRATION 	INDUSTRY INPUT

3.2. DEREGISTRATION OF AIRCRAFT

ID NO.	REFERENCE CAR / AIC / PR. MANUAL	III. BUSINESS RULES – DIFFERENTIATE BUSINESS RULES, PROCESS AND FEATURE	REMARKS
AW2 / BR1	APM	APPLICATION FOR DE-REGISTRATION OF AIRCRAFT REGISTRATION SHALL BE MADE BY THE REGISTERED OWNER/AUTHORISED REPRESENTATIVE OF THE AIRCRAFT	APM PAGE NO 135 POINT NO 7
AW2 / BR2	APM	THE REGISTRATION SHALL BE CANCELLED IF THE AIRCRAFT HAS BEEN PERMANENTLY WITHDRAWN FROM SERVICE OR WHEN THE REGISTERED OWNER/AUTHORISED REPRESENTATIVE WISH TO CANCEL THE REGISTRATION FOR ANY OF THE REASONS REFLECTED IN AIRCRAFT RULE 30.	APM PAGE NO 135 POINT NO 7.2
AW2 / BR3	APM	IT SHALL BE ENSURED THAT THE REGISTERED OWNER RETURN THE CERTIFICATE OF REGISTRATION BEFORE DE-REGISTRATION CAN HAPPEN	APM PAGE NO 135 POINT NO 7.3
AW2 / BR4	APM	THE DE-REGISTRATION OF THE AIRCRAFT REGISTRATION SHALL BE INFORMED TO THE OWNER THROUGH AN EMAIL. A NOTIFICATION SHALL ALSO BE SENT TO THE DIRECTORATE OF AIR TRANSPORT FOR AFFECTING NECESSARY ENTRIES IN THE AOP. WPC AND ISTRAC/ISRO SHALL ALSO BE INTIMATED ABOUT THE CANCELLATION.	APM PAGE NO 135 POINT NO 7.4
AW2 / BR5	RULE / CAR SECTION 2 - SERIES F PART I	<p>THE REGISTRATION OF AN AIRCRAFT REGISTERED IN INDIA MAY BE CANCELLED AT ANY TIME BY THE DGCA, IF IT IS SATISFIED THAT:-</p> <ol style="list-style-type: none"> 1. SUCH REGISTRATION IS NOT IN CONFORMITY WITH PARA 3.1 OF THIS CAR SECTION 2 - SERIES F PART I 2. THE REGISTRATION HAS BEEN OBTAINED BY FURNISHING FALSE INFORMATION; OR 3. THE AIRCRAFT COULD MORE SUITABLY BE REGISTERED IN SOME OTHER COUNTRY; OR 4. THE AIRCRAFT HAS BEEN DESTROYED OR PERMANENTLY WITHDRAWN FROM USE; OR 5. IT IS INEXPEDIENT IN THE PUBLIC INTEREST THAT THE AIRCRAFT SHOULD REMAIN REGISTERED IN INDIA; OR 6. THE LEASE IN RESPECT OF THE AIRCRAFT REGISTERED <ol style="list-style-type: none"> A. HAS EXPIRED, OR B. HAS BEEN TERMINATED BY MUTUAL AGREEMENT BETWEEN THE LESSOR AND THE LESSEE, OR C. HAS BEEN OTHERWISE TERMINATED IN ACCORDANCE WITH THE PROVISIONS OF THE LEASE AGREEMENT, OR TERMS OF LEASE (SHALL BE SUPPORTED BY FULL EXPLANATION) 7. THE CERTIFICATE OF AIRWORTHINESS IN RESPECT OF THE AIRCRAFT IS INVALID FOR A PERIOD OF FIVE YEARS OR MORE. 	<p>RULE NO 30 AIRCRAFT RULE PART 4</p> <p>CAR :- CAR SECTION 2 - SERIES F PART I POINT NO 9.1, 9.3</p>



AW2/BR6	APM	IF AN AIRCRAFT IS DECLARED BY THE OWNER AS BEYOND ECONOMIC REPAIR, IT DOES NOT MEAN THAT IT IS PERMANENTLY WITHDRAWN FROM SERVICE.	INFORMATION
AW2/BR7	CAR SECTION 2 - SERIES F PART I	IN CASE HYPOTHECATION IS ENDORSED ON CERTIFICATE OF REGISTRATION, THEN NOC IS REQUIRED FROM CONCERNED AGENCY	CAR SECTION 2 - SERIES F PART I
AW2/BR8	CAR SECTION 2 - SERIES F PART I	DGCA SHALL CANCEL THE REGISTRATION, AS PER THE CAPE TOWN PROTOCOL, IF AN APPLICATION IS RECEIVED FROM THE IDERA HOLDER PRIOR TO THE EXPIRY OF THE LEASE ALONG WITH: (I) THE ORIGINAL OR NOTARIZED COPY OF THE IDERA; AND (II) A CERTIFICATE THAT ALL REGISTERED INTERESTS RANKING IN PRIORITY HAVE BEEN DISCHARGED OR THE HOLDERS OF SUCH INTEREST HAVE CONSENTED TO THE DEREGISTRATION AND EXPORT	CAR SECTION 2 - SERIES F PART I POINT NO 9.2
AW2/BR9	CAR SECTION 2 - SERIES R PART IV	WHEN AN AIRCRAFT IS DEREGISTRED, THE OWNER/AUTHORISED REPRESENTATIVE SHALL RETURN THE OLD AIRCRAFT ADDRESS (MODE-S AND ELT CODE) TO DGCA (NEGATION DETAILS)	CAR SECTION 2 - SERIES R PART IV POINT 4.2D AAC 1 OF 2015 POINT 5

4. APPLICATION / DATA ELEMENTS

4.1. REGISTRATION OF AIRCRAFT

ID	REFERENCE CAR / AIC / PR. MANUAL	PARTICULARS	DETAIL	REMARKS
AW1 – DE 1	CAR SECTION 2 - SERIES F PART I	AIRCRAFT DETAILS	[NAME OF MANUFACTURER], [ADDRESS OF MANUFACTURER], [MODEL OF AIRCRAFT], [TYPE OF AIRCRAFT], [AIRCRAFT TYPE ACCEPTANCE (TYPE ACCEPTANCE DATE, FILE NO., UPLOAD DOCUMENT ATTACHMENT)], [AIRCRAFT DESIGN ACCEPTANCE (DESIGN ACCEPTANCE DATE, SEQUENCE NO., UPLOAD DOCUMENT ATTACHMENT)] (<u>IN CASE OF MICRO/ULTRA LIGHT AIRCRAFT</u>), [MANUFACTURER'S SERIAL NUMBER], [YEAR OF MANUFACTURE], [SEATING ACCOMMODATION (CREW1/2/3/4)], [SEATING ACCOMMODATION (PASSENGER) (UPLOAD SUPPORTING DOCUMENT)], [MAXIMUM CERTIFICATED TAKE OFF MASS (IN KG.) (LINK WITH PAYMENT / 100% FEE) (DOCUMENT AFM ETC...)], [ENGINE(TYPE) TURBOPROP / TURBOFAN / TURBOJET / NOT APPLICABLE], [ENGINE (POWER RATING)], [ENGINE(NUMBER OF ENGINE 1/2/3/4)], [ENGINE SERIAL NO], [ENGINE MAKE & MODEL], [APU (YES / NO)], [APU MAKE], [APU SERIAL NO], [APR SERIAL NO]	FORM CA-28, SECTION 1



ID	REFERENCE CAR / AIC / PR. MANUAL	PARTICULARS	DETAIL	REMARKS
AW1 – DE 2	CAR SECTION 2 - SERIES F PART I	AIRCRAFT HISTORY	<p>[THE AIRCRAFT IS (PLEASE TICK THE APPROPRIATE BOX): (NEW, USED)],</p> <p>[NO. OF HOURS FLOWN AND CYCLES SINCE NEW (IF USED)],</p> <p>[PREVIOUSLY REGISTERED IN INDIA (Y/N)],</p> <p>[PREVIOUS OR EXISTING VT REGISTRATION MARK, DATE OF DE-REGISTRATION, PREVIOUS DE-REGISTRATION REFERENCE NO., PARTICULARS OF PREVIOUS REGISTRATION(S) IN ANY COUNTRY OUTSIDE INDIA (IF APPLICABLE)],</p> <p>[HISTORY OF ACCIDENTS (IF ANY). (INDICATE SERIOUS INCIDENTS/ACCIDENTS MET BY THE AIRCRAFT, THE NATURE AND EXTENT OF DAMAGE SUSTAINED BY THE AIRCRAFT, DETAILS OF ANY MAJOR REPAIRS CARRIED OUT AND BY WHOM. IF REQUIRED, A SEPARATE APPENDIX MAY BE ATTACHED) (UPLOAD THE SUPPORTING DOCUMENT)],</p> <p>[REMARKS (DATE, PLACE, DETAILS, REPAIR / MODIFICATION APPROVAL NO, EMBODIMENT AND CERTIFICATION ORGANIZATION, APPROVAL STATUS OF ORGANIZATION.)]</p>	FORM CA-28, SECTION 2
AW1 – DE 3	CAR SECTION 2 - SERIES F PART I	PARTICULARS OF OWNER(S) / LESSOR(S) / SUB-LESSOR (S)	<p><u>OWNER</u></p> <p>[NAME OF OWNER (IN FULL) IN CASE OF COMPANY / CORPORATION, GIVE NAMES OF OWNERS / DIRECTORS AND THEIR NATIONALITIES],</p> <p>[ADDRESS],</p> <p>[NATIONALITY (SUPPORTING DOCUMENTS)],</p> <p>[EMAIL ADDRESS],</p> <p>[CONTACT NO]</p>	FORM CA-28, SECTION 3



ID	REFERENCE CAR / AIC / PR. MANUAL	PARTICULARS	DETAIL	REMARKS
			<p><u>LESSOR / SUB-LESSOR</u></p> <p>[NAME OF LESSOR/SUB-LESSOR], [ADDRESS], [NATIONALITY(SUPPORTING DOCUMENTS)], [PRINCIPAL PLACE OF BUSINESS], [EMAIL ADDRESS], [CONTACT NO],</p> <p><u>LESSEE / SUB-LESSEE</u></p> <p>[NAME OF LESSEE/SUB-LESSEE], [ADDRESS], [NATIONALITY], [PRINCIPAL PLACE OF BUSINESS], [EMAIL ADDRESS], [CONTACT NO], [QUALITY MANAGER EMAIL ID], [QUALITY MANAGER CONTACT NO], [ACCOUNTABLE MANAGER CONTACT NO], [ACCOUNTABLE MANAGER EMAIL ID], [CAM MANAGER EMAIL ID], [CAM MANAGER CONTACT NO], [TRANSPONDER (MODE A/ C / S)], [EGPWS, ELT, ACAS, FDR, CVR). CAPTURE THEM IN THE DATABASE OF INDIVIDUAL AIRCRAFT. MANUFACTURER, TSO NUMBER, TYPE NUMBER, MODEL NUMBER, SERIAL NUMBER, CAPABILITY]</p> <p>[BILL OF ENTRY / CUSTOMS CLEARANCE CERTIFICATE (CERTIFICATE NO., DATE OF ISSUE, COUNTRY OF ORIGIN, CIF VALUE</p>	



ID	REFERENCE CAR / AIC / PR. MANUAL	PARTICULARS	DETAIL	REMARKS
			(DOLLAR/EURO/RUPEES), UPLOAD ATTESTED COPY]]	
AW1 – DE 4	CAR SECTION 2 - SERIES F PART I	OWNERSHIP DETAILS	<p>[IS THE AIRCRAFT OWNED OR LEASED],</p> <p>[IF LEASED THEN SELECT DRY LEASE OR WET LEASE (LEASE AGREEMENT DATE, DATE OF EXPIRY OF LEASE, UPLOAD: LEASE AGREEMENT)],</p> <p>[IS THE AIRCRAFT OWNED WHOLLY: (PLEASE TICK THE APPROPRIATE BOX)</p> <p>CATEGORY "A"</p> <p>(I) BY CITIZENS OF INDIA; OR</p> <p>(II) BY A COMPANY OR CORPORATION REGISTERED AND HAVING ITS PRINCIPAL PLACE OF BUSINESS WITHIN INDIA OR</p> <p>(III) BY THE CENTRAL GOVERNMENT OR ANY STATE GOVERNMENT OR ANY COMPANY OR ANY CORPORATION OWNED OR CONTROLLED BY EITHER OF THE SAID GOVERNMENTS; OR</p> <p>(IV) BY A COMPANY OR CORPORATION REGISTERED ELSEWHERE THAN IN INDIA, PROVIDED THAT SUCH COMPANY OR CORPORATION HAS GIVEN THE SAID AIRCRAFT ON LEASE TO ANY PERSON MENTIONED IN SUBCLAUSE (I), SUB-CLAUSE (II) OR SUB-CLAUSE (III)</p> <p>OR</p> <p>CATEGORY "B"</p> <p>(I) BY PERSONS RESIDENT IN OR CARRYING ON BUSINESS IN INDIA, WHO ARE NOT CITIZENS OF INDIA; OR</p> <p>(II) BY A COMPANY OR CORPORATION REGISTERED ELSEWHERE THAN IN INDIA AND CARRYING ON BUSINESS IN INDIA,</p> <p>CATEGORY IN WHICH REGISTRATION IS CLAIMED (A OR B) VIDE RULE 30 OF THE AIRCRAFT RULES,</p>	FORM CA-28, SECTION 4



ID	REFERENCE CAR / AIC / PR. MANUAL	PARTICULARS	DETAIL	REMARKS
			<p>[INVOICE DATE, INVOICE NO., UPLOAD: INVOICE],</p> <p>IN THE CASE OF AIRCRAFT OWNER AS IN – CATEGORY B (I) OR (II), STATE [A] HOW LONG HAS THE APPLICANT BEEN RESIDENT IN OR CARRYING ON BUSINESS IN INDIA?, B) NATURE OF BUSINESS OF THE OWNER / LESSOR/SUB-LESSOR, C) NATURE OF BUSINESS OF THE LESSEE/SUB-LESSEE],</p> <p>[IS THE AIRCRAFT PURCHASED FROM A PREVIOUS OWNER (Y/N), STAMP PAPER UNIQUE NO., AFFIDAVIT DATE, UPLOAD: AFFIDAVIT]</p> <p>WHETHER THE AIRCRAFT HAS BEEN MORTGAGED / HYPOTHECATED: [A] IF YES THE NAME OF THE MORTGAGE / HYPOTHECATING COMPANY / SECURITY TRUSTEE, B) ADDRESS AND NATIONALITY OF THE MORTGAGE / HYPOTHECATING COMPANY / SECURITY TRUSTEE, UPLOAD THE SUPPORTING DOCUMENTS – NOC FROM OWNER / LESSOR)],</p> <p>[IMPORT LICENSE ISSUED BY DIRECTOR GENERAL FOREIGN TRADE OR PERMISSION FOR IMPORT ISSUED BY THE MINISTRY OF CIVIL AVIATION/DGCA (LICENSE NO. DATE OF LICENSE ISSUE, UPLOAD: RELEVANT DOCUMENT)],</p> <p>[IDERA (UPLOAD: IDERA)],</p> <p>[USUAL STATION OF AIRCRAFT (UPLOAD SUPPORTING DOCUMENT)],</p> <p>[PROPOSED OPERATIONS],</p> <p>[PARTICULARS OF THE REGISTRATION FEE PAID ((CHALAN NO. / TRANSACTION REFERENCE NO)]</p>	<p>AW1/BR5 APPLY FOR USUAL STATION AND PROPOSED OPERATIONS</p>
AW1 – DE 5	CAR SECTION 2 -	DECLARATION	I HEREBY DECLARE THAT THE ABOVE PARTICULARS ARE TRUE IN EVERY RESPECT	FORM CA-28



ID	REFERENCE CAR / AIC / PR. MANUAL	PARTICULARS	DETAIL	REMARKS
	SERIES F PART I		AND THAT NOTHING HAS BEEN CONCEALED OR WITHHELD BY ME. I HAVE STUDIED THE RELEVANT AIRCRAFT RULES AND CIVIL AVIATION REQUIREMENTS AND SHALL ABIDE BY THEM. I ALSO UNDERSTAND THAT THE REGISTRATION BY THE DGCA IS FOR THE PURPOSE OF CONTROLLING THE SAFETY OF AVIATION IN INDIA AND IT IN NO WAY ESTABLISHES THE LEGAL OWNERSHIP OF AN AIRCRAFT.	
AW1 – DE 6		DIGITAL SIGNATURE		
AW1 – DE 7	CAR SECTION 2 - SERIES F PART I	DATE & TIME	AUTO CAPTURE	FORM CA-28
AW1 – DE8	CAR SECTION 2 - SERIES F PART I	SUBMIT	WITH PRINT OPTION	
AW1 – DE9	CAR SECTION 2 - SERIES F PART I	ACKNOWLEDGE & TRANSACTION NUMBER	AUTO GENERATION	
AW1 – DE10	CAR SECTION 2 - SERIES F PART I	EXPECTED TIME OF SERVICE DELIVERY	SMS, EMAIL, FAX	
AW1 – DE11	CAR SECTION 2 - SERIES F PART I	DGCA REMARKS	CHECKBOXES AGAINST EACH FIELDS FOR DGCA TO VERIFY THE CORRECTNESS AND COMPLETENESS OF THE INFORMATION PROVIDED	ONLY AVAILABLE TO DGCA OFFICIALS



4.2. DEREGISTRATION OF AIRCRAFT

ID	REFERENCE CAR / AIC / PR. MANUAL	PARTICULARS	DETAIL	REMARKS
AW2 – DE1		AIRCRAFT DETAILS	[VT NO], [AIRCRAFT SERIAL NO.]	
AW2 – DE2		REASON FOR DEREGISTRATION	[REASON], [UPLOAD(OWNER REQUEST, LESSOR REQUEST, OPERATOR REQUEST, NOC FROM HYPOTHECATION / SECURITY TRUSTEE(IF APPLICABLE), SUPPORTING DOCUMENT FOR MODE-S NEGATION, IDERA (IF APPLICABLE)], [OPERATOR / OWNER SIGNATURE]	
AW2 – DE3		DATE & TIME	AUTO CAPTURE	
AW2 – DE4		SUBMIT	WITH PRINT OPTION	
AW2 – DE5		ACKNOWLEDGE & TRANSACTION NUMBER	AUTO GENERATION	
AW2 – DE6		EXPECTED TIME OF SERVICE DELIVERY	SMS, EMAIL, FAX	

4.3. MANAGEMENT INFORMATION REPORTS

PROVISION MADE FOR GENERATION OF THE REPORTS PERTAINING TO CERTIFICATE OF REGISTRATION AND RELATED COMBINATIONS THEREOF.

ID	REFEREN CE CAR / AIC / PR. MANUA L	PARTICULARS	DETAIL	REMARKS
AW1 – RE1		C OF R DETAILS	PROVISION FOR GENERATING REPORT FILTER TO BE PROVIDED FOR RELEVANT FIELDS WITHIN C OF R DATABASE FOR EXTRACTION OF REPORT AS PER COMBINATIONS REQUIRED	
AW1 – RE2		EXCEPTION REPORTING	PROVISION FOR EXCEPTION REPORTS FOR OBTAINING DETAILS ABOUT AIRCRAFT	
AW1 – RE3		DATA EXPORT	PROVISION FOR DOWNLOADING / EXPORTING OF DATA TO AN EXCEL SHEET FOR FURTHER SLICE AND DICE AND ANALYSIS	



5. PROCESS

PROCESS	<ol style="list-style-type: none"> 1. THE APPLICANT WILL BE PRESENTED TO SELECT FROM THE FOLLOWING OPTIONS RELATED TO CERTIFICATE OF REGISTRATION (SHORT-TERM, REGULAR, AMMENDMENTS, DUPLICATE, CANCELLATION, HYPOTHECATION, EXTENSION/RENEWAL) 2. THE APPLICATION WHEN SUBMITTED WOULD ACKNOWLEDGE THE RECEIPT WITH A SYSTEM GENERATED ACKNOWLEDGEMENT NUMBER WHICH WOULD FORM THE BASIS OF REFERENCE OR TRACKING. 3. THE APPLICATION WILL LAND IN GENERAL INBOX, VERIFIER INBOX AND APPROVER INBOX. 4. SELECTION OF VERIFIER WOULD BE GUIDED BY THE WORKLOAD OF THE INDIVIDUALS WITHIN THE VERIFIER GROUP. 5. PROVISION WOULD BE MADE FOR THE APPROVER TO REASSIGN THE WORK TO ANOTHER VERIFIER OR PROCESS THE APPLICATION HIMSELF. 6. WHERE REQUIRED THE APPROVER WOULD REFER THE APPLICATION FOR EXEMPTION TO COMPETENT AUTHORITY. 7. THE DISCREPANCIES NOTED IN THE APPLICATION OR THE ATTACHMENT WOULD BE REFLECTED AS A REMARK AGAINST EACH ITEM AND A SYSTEM GENERATED DISCREPANCY REPORT WOULD BE PROVIDED TO THE APPLICANT AT THE END OF THE SCRUTINY VIA E-MAIL WITH A SMS REGARDING APPLICATION STATUS. 8. APPLICATION STATUS WOULD BE INDICATED AS REJECTED/ IN PROCESS/ PENDING/ DELIVERED
VERIFIER	VERIFY CORRECTNESS OF THE FURNISHED INFORMATION OR SEND DISCREPANCY REPORT
APPROVER	PERFORM CHECKS AS REQUIRED, APPROVE AND ISSUE APPROVAL OR SEND DISCREPANCY REPORT TO APPLICANT AND VERIFIER OR ISSUE CERTIFICATE
PERMIT ISSUE	ISSUE REGULAR/SHORT-TERM CERTIFICATE OF REGISTRATION OR DEREGISTRATION OF AIRCRAFT



6. INTERDEPENDENCIES

SERVICE	INFORMATION RECEIVED FROM OTHER DIRECTORATE(S) / EXTERNALSTAKEHOLDER(S)		
	INFORMATION RECEIVED/SENT	EXTERNAL STAKEHOLDER(S)	INTERNAL STAKEHOLDER
AW 1 - ISSUE OF REGULAR /SHORT-TERM CERTIFICATE OF REGISTRATION	NOC		ATD
	TYPE ACCEPTANCE CERTIFICATE		AED
	TYPE CERTIFICATE		AED
	IDERA	OWNER	
	IMPORT LICENSE		MCA / DGCA
AW2 – DEREGISTRATION /CANCELLATION OF AIRCRAFT REGISTRATION	UPDATION IN THE AOP		ATD
	INTIMATION TO APPLY FOR GETTING THE RATING DELETED	OPERATOR	

7. OUTPUT

FORM CA 27 (REV. 1997)

Cert. No. :
Category : **A/B**



Reg. Marking:

**GOVERNMENT OF INDIA
DIRECTORATE GENERAL OF CIVIL AVIATION
OPP. SAFDARJUNG AIRPORT, NEW DELHI-110003
CERTIFICATE OF REGISTRATION**

NATIONALITY & REGISTRATION MARKING	MANUFACTURER AND MANUFACTURER'S DESIGNATION OF AIRCRAFT	AIRCRAFT SERIAL NO.	YEAR OF MANUFACTURE
VT-			
NAME OF OWNER(S): ADDRESS: NATIONALITY:			
NAME OF LESSOR(S) / SUB-LESSOR(S): ADDRESS: NATIONALITY:			
NAME OF OPERATOR: ADDRESS: NATIONALITY:			
USUAL STATION:			
VALIDITY OF LEASE	VALIDITY OF REGISTRATION	SIGNATURES	

IT IS CERTIFIED THAT THE ABOVE DESCRIBED AIRCRAFT HAS BEEN DULY ENTERED IN THE REGISTER OF INDIA WITH EFFECT FROMACCORDANCE WITH THE CONVENTION ON INTERNATIONAL CIVIL AVIATION DATED 7TH DEC, 1944 AND WITH THE AIRCRAFT ACT, 1934 AND RULES MADE THERE UNDER.

DATE OF ISSUE:
NEW DELHI :

AUTHORIZED SIGNATORY

8. SPECIFIC SOFTWARE FEATURES

FEATURE ID	VII. SPECIFIC SOFTWARE FEATURES – DIFFERENTIATE BUSINESS RULES, PROCESS AND FEATURE	CROSS REFERENCE SECTION (IF ANY)
AW1 / SF1	INAPPROPRIATELY FILLED FIELDS TO PROVIDE POP UP IMMEDIATELY, PROVIDING HYPERLINK TO USER GUIDE IF SELECTED NOT AFTER REACHING THE END OF THE PAGE.	
AW1 / SF2	PROVISION TO SELECT THE DESIRED REGISTRATION NUMBER – INDICATOR FOR AVAILABILITY OR NON-AVAILABILITY.	
AW1 / SF3	THE REGISTRATION NUMBER SHALL BE ALLOCATED AS PER ORDER IN THE REGISTER IN THE FORMAT, VT-XXX	
AW1 / SF4	CANCELLATION AND GENERATION OF NEW APPLICATION WITH SAME DETAILS AND EDITING FEATURES – APPLICANT TO VALIDATE EACH FIELD	
AW1 / SF5	WORKING DAY TO BE CALCULATED AS MONDAY – FRIDAY	
AW1 / SF6	DATA FIELD WILL VALIDATE OR AUTO POPULATED FORM MASTER DATABASE.	
AW1 / SF7	PARTIAL SAVING OF THE FORM DATA AND EDITING WILL BE AVAILABLE BEFORE SUBMISSION. EDITING WILL BE LOCKED AFTER SUBMISSION	
AW1 / SF8	PARTIAL FORM SUBMISSION IS NOT POSSIBLE	
AW1 / SF9	PROVISION TO ENTER DATA AND UPLOAD DOCUMENTS TILL THE INTERDEPENDENT SYSTEM IS FULLY FUNCTIONAL	
AW1 / SF10	PROVISION FOR ADVISORY SHOWING LIST OF DOCUMENTS NEEDED TO APPLY FOR CERTIFICATE OF REGISTRATION	
AW1 / SF11	PROVISION FOR DEPARTMENT TO UPLOAD DOCUMENT IN EXCEL FORMAT OR PDF OR ANY SUITABLE DATA , E.G. DE-REGISTRATION NOTIFICATION RECEIVED FROM FOREIGN CAA BY MAIL OR TELEX OR FAX.	
AW1/SF12	IN CASE OF AMENDMENTS IN CERTIFICATE OF REGISTRATION (CHANGE OF OWNERSHIP, LESSOR NAME, OPERATOR NAME, OPERATOR/OWNER/LESSOR ADDRESS, MORTGAGE DETAILS AND REMOVAL OF MORTGAGEE), THE PAGE WILL OPEN WITH THE ABOVE MENTIONED SECTIONS IN EDIT MODE	
AW1/SF13	OPTION TO SELECT THE CLASSIFICATION OF AIRCRAFT (AEROPLANE, HELICOPTER, MICROLIGHT, POWERED HAND GLIDER, BALLOON)	
AW1/SF14	PROVISION FOR TYPE ACCEPTANCE FOR MICRO-LIGHT AIRCRAFT AND POWERED HAND GLIDER	
AW1/SF15	PROVISION FOR ACCEPTING INPUT ON SECURITY CLEARANCE FOR APPLICANT FOR MICRO-LIGHT AND POWERED HAND GLIDER FOR THE FIRST TIME	



FEATURE ID	VII. SPECIFIC SOFTWARE FEATURES – DIFFERENTIATE BUSINESS RULES, PROCESS AND FEATURE	CROSS REFERENCE SECTION (IF ANY)
AW1/SF16	AFTER EACH CHANGE IN CERTIFICATION OF THE REGISTRATION, THE CERTIFICATE NUMBER SHOULD BE REFLECTED AS <ORIGINAL CERTIFICATE NUMBER> / NUMERICAL VERSION NO IN INCREASING ORDER (INTEGER ONLY)	
AW1/SF17	<p>WHEN THE APPLICATION FOR CHANGE OF OWNERSHIP IS IN PROCESS, THE SYSTEM SHOULD ENABLE A LETTER TO BE GENERATED WITH DG APPROVAL FOR APPLICANT TO OPERATE THE FLIGHT (AS PER RULE 33).</p> <p>SYSTEM SHOULD HAVE A PROVISION FOR APPLICANT TO PROVIDE REASON FOR MAKING THE REQUEST ALONG WITH A FORMAL LETTER AS AN ATTACHMENT UPLOAD</p>	
AW1/SF18	DROP DOWN MENU OPTION TO BE PROVIDED FOR REASONS FOR DE-REGISTRATION	AW1/BR21
AW1/SF18	DROP DOWN MENU OPTION TO BE PROVIDED FOR REASONS FOR DE-REGISTRATION AS PER CAPE TOWN PROTCOL	AW2/BR8

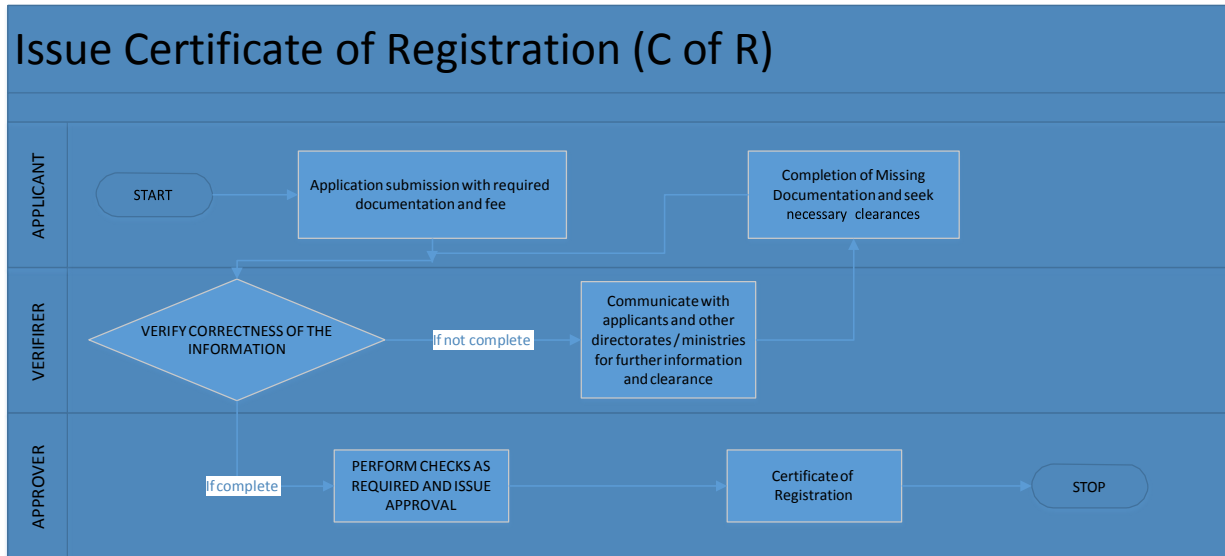


9. GENERAL COMMENTS

COMMENT ID	GENERAL COMMENTS
GC 1	
GC 2	

10. APPENDIX

10.1. PROCESS FLOW



10.2. IMPORTANT CHECKLIST DOCUMENTS TO BE UPLOADED

10.2.1. REGULAR CERTIFICATE OF REGISTRATION

1. AIRCRAFT LEASE AGREEMENT COPY(INDICATE THE ADDRESS OF LESSOR / LESSEE / OPERATOR)
2. IDERA
3.ACQUISITION OF AIRCRAFT / NOC COPY FROM ATD
4. TYPE ACCEPTANCE FROM AED
5.DEREGISTRATION CERTIFICATE / / MAIL/ TELEX BY FOREIGN AUTHORITY
6. ACCEPTED BILL OF SALE COPY
7.ROC/INCORPORATION CERTIFICATE
8. BOARD OF DIRECTOR LIST
9.MEMORENDUM OF ARTICLE & ASSOCIATION
10. AFM PAGES FOR MTOW
11. BILL OF ENTRY / CUSTOM CLEARANCE.
12. REGISTRATION BLOCKING LETTER.
13. MODE S TRANSPONDER ADDRESS CODE LETTER ALLOTTED FOR THE AIRCRAFT
14. AEROMOBILE STATION LICENCE APPLICATION FOR WPC RECOMMENDATION

10.2.2. SHORT TERM CERTIFICATE OF REGISTRATION

1. AIRCRAFT LEASE AGREEMENT COPY(INDICATE THE ADDRESS OF LESSOR / LESSEE / OPERATOR)
2. ACQUISITION OF AIRCRAFT / NOC COPY FROM ATD
3. TYPE ACCEPTANCE FROM AED

4. DEREGISTRATION CERTIFICATE
5. ROC/INCORPORATION CERTIFICATE
6. BOARD OF DIRECTOR LIST
7. MEMORANDUM OF ARTICLE & ASSOCIATION
8. AFM PAGES FOR MTOW
9. REGISTRATION BLOCKING LETTER.
10. MODE S TRANSPONDER ADDRESS CODE LETTER ALLOTTED FOR THE AIRCRAFT

10.2.3. RENEWAL OF CERTIFICATE OF REGISTRATION

1. SUPPLEMENTARY AIRCRAFT LEASE AGREEMENT COPY (INDICATE THE ADDRESS OF LESSOR/LESSEE/OPERATOR)
2. NOC FROM OWNER
3. NOC FROM LESSOR
4. NOC FROM MORTGAGEE (IF APPLICABLE)
5. ROC/INCORPORATION CERTIFICATE
6. BOARD OF DIRECTOR LIST

10.2.4. CHANGE OF OWNERSHIP

1. NEED OF AMENDMENT / LEASE NOVATION AFFIDAVIT FROM PREVIOUS OWNER REGARDING SALES PROCEEDS HAVE BEEN RECEIVED IN FULL
2. NOC FROM THE OLD OWNER / NEW OWNER AUTHORITY LETTER. (INCLUDING NO BINDING STATEMENT)
3. NOC FROM LESSOR
4. NOC FROM MORTGAGEE (IF APPLICABLE)
5. ROC/INCORPORATION CERTIFICATE
6. BOARD OF DIRECTOR LIST (OWNER)

10.2.5. CHANGE OF LESSOR

1. AIRCRAFT LEASE AGREEMENT COPY (INDICATE THE ADDRESS OF LESSOR/LESSEE/OPERATOR)
2. NOC FROM OWNER
3. NOC FROM THE PREVIOUS LESSOR / AUTHORITY LETTER FROM NEW LESSOR
4. NOC FROM MORTGAGEE (IF APPLICABLE)
5. ROC/INCORPORATION CERTIFICATE
6. BOARD OF DIRECTOR LIST (LESSOR)

10.2.6. CHANGE OF OPERATOR

1. AIRCRAFT LEASE AGREEMENT COPY (INDICATE THE ADDRESS OF LESSOR/LESSEE/OPERATOR)
2. NOC FROM OWNER
3. NOC FROM LESSOR
4. NOC FROM MORTGAGEE (IF APPLICABLE)
5. ROC/INCORPORATION CERTIFICATE
6. BOARD OF DIRECTOR LIST (LESSEE/OPERATOR)
7. NOC FROM ATD



10.2.7. AMENDMENTS – CHANGE OF OPERATOR/OWNER/LESSOR NAME/ADDRESS

1. AIRCRAFT LEASE AGREEMENT COPY(INDICATE THE ADDRESS OF LESSOR/LESSEE/OPERATOR)
2. NOC FROM OWNER
3.NOC FROM LESSOR
4.NOC FROM MORTGAGEE (IF APPLICABLE)
5.ROC/INCORPORATION CERTIFICATE

10.2.8. AMENDMENTS – CHANGE OF MORTGAGE ENDORSEMENT

1. AIRCRAFT LEASE AGREEMENT COPY(INDICATE THE ADDRESS OF LESSOR/LESSEE/OPERATOR)
2. NOC FROM OWNER
3.NOC FROM LESSOR
4.REQUEST LETTER FROM MORTGAGEE (IF APPLICABLE)

10.2.9. AMENDMENTS – REMOVAL OF MORTGAGEE

1. AIRCRAFT LEASE AGREEMENT COPY(INDICATE THE ADDRESS OF LESSOR/LESSEE/OPERATOR)
2. NOC FROM OWNER
3.NOC FROM LESSOR
4.REQUEST LETTER FROM MORTGAGEE (IF APPLICABLE)

DGCA



DOCUMENTS - C OF R		SHORT TERM	REGULAR	EXTENSION	CANCELLATION	AMENDMENT			
						OWNER	LESSOR	LESSEE	SECURITY TRUSTEE
1	Aircraft lease agreement copy(front page/ indicate the address of lessor / lesser / operator) with both signed	YES	YES	YES	NO	NO	YES	YES	NO
2	IDERA to be submitted	YES	YES	NO	NO	NO	NO	NO	NO
3	Acquisition of Aircraft / NOC copy from ATD	YES	YES	NO	NO	NO	NO	NO	NO
4	Type acceptance from AED	YES	YES	NO	NO	NO	NO	NO	NO
5	Deregistration certificate	YES	YES	NO	NO	NO	NO	NO	NO
6	Accepted Bill of Sale copy	YES	YES	NO	NO	NO	NO	NO	NO
7	ROC/incorporation certificate	YES	YES	NO	NO	NO	NO	NO	NO
8	Board of Director list (Lessee)	YES	YES	NO	NO	NO	NO	NO	NO
9	Moudram of Article& association	YES	YES	NO	NO	NO	NO	NO	NO
10	AFM pages for MTOW	YES	YES	NO	NO	NO	NO	NO	NO
11	Bill of entry / custom clearance.	NO	YES	NO	NO	NO	NO	NO	NO
12	Registration blocking letter.	YES	YES	NO	NO	NO	NO	NO	NO
13	Mode S transponder address code letter	YES	YES	NO	NO	NO	NO	NO	NO
14	NOC from the Owner	YES	YES	YES	YES	YES	YES	YES	YES
15	NOC from the lessor (if Applicable)	YES	YES	YES	YES	YES	YES	YES	YES
16	NOC from the Mortgagee (if applicable)	YES	YES	YES	YES	YES	YES	YES	YES
17	NOC from Lessee	YES	YES	YES	YES	YES	YES	YES	YES
18	ROC of Owner / Lessor /incorporation certificate	YES	YES	NO	NO	YES	NO	NO	NO



DOCUMENTS - C OF R		SHORT TERM	REGULAR	EXTENSION	CANCELLATION	AMENDMENT			
						OWNER	LESSOR	LESSEE	SECURITY TRUSTEE
19	Board of Director list & Nationality (owner / Lessor)	YES	YES	NO	NO	YES	NO	NO	NO
20	Application CA-28	YES	YES	YES	NO	YES	NO	NO	NO
21	WT Application	YES	YES	NO	NO	NO	NO	NO	NO
22	Original C of R	NO	YES	YES	YES	YES	YES	YES	YES
23	Affidavit from Previous Owner	NO	NO	NO	NO	YES	NO	NO	NO

11. REVIEW HISTORY

DATE	REVIEWED BY	SECTION NUMBER	REVIEW FEEDBACK	ACTION TAKEN
21 JAN 2016	INDUSTRY STAKEHOLDERS	PROCESS	LINK TO SELECT FROM SHORT TERM / REGULAR / AMMENDMENTS / RENEWAL TO BE PRESENT	INCORPORATED
21 JAN 2016	INDUSTRY STAKEHOLDERS	DATA FIELD	PROVISION FOR SUB-LESSOR/SUB-LESSEE TO BE PRESENT	INCORPORATED
21 JAN 2016	INDUSTRY STAKEHOLDERS	DATA FIELD	NO PROVISION FOR ENTERING THE LEASE END DATE ON THE FORM, WHICH GETS PRINTED ON C OF R	INCORPORATED
21 JAN 2016	INDUSTRY STAKEHOLDERS	DATA FIELD	SUB-LESSOR AND SUB-LESSEE TO BE ADDED WHERE EVER LESSOR/LESSEE INFORMATION IS REQURIED	INCORPORATED
21 JAN 2016	INDUSTRY STAKEHOLDERS	DATA FIELD	SECURITY TRUSTEE TO BE ADDED WITH HYPOTHECATION	INCORPORATED
21 JAN 2016	INDUSTRY STAKEHOLDERS	DATA FIELD	INCIDENTS TO BE REPLACED WITH SERIOUS INCIDENTS IN AIRCRAFT HISTORY SECTION	INCORPORATED
21 JAN 2016	INDUSTRY STAKEHOLDERS	DATA FIELD	RESIDENTIAL ADDRESS SHOULD BE REPLACED WITH ADDRESS, AS THIS CAN BE FOR INDIVIDUAL OR COMPANY	INCORPORATED
09 FEB 2016	INDUSTRY STAKEHOLDERS	BUSINESS RULE	CLAUSE STATING 10 DAYS / 5 DAYS REQUIREMENT FOR SUBMISSION OF DOCUMENTS FOR C OF R, TO BE REMOVED	INCORPORATED
09 FEB 2016	INDUSTRY STAKEHOLDERS	BUSINESS RULE	PROVISION TO SELECT AND COMBINE PAYMENT FOR MULTIPLE SERVISSES	INCORPORATED
09 FEB 2016	INDUSTRY STAKEHOLDERS	PROCESS	PROVISION REQUIRED TO TRIGGER EXCEPTION IN CASE THE APPLICANT DESIRES SO	INCORPORATED
09 FEB 2016	INDUSTRY STAKEHOLDERS	BUSINESS RULE	PROVISION FOR IDERA UPLOAD WITHIN 1 MONTH OF REGISTRATION	INCORPORATED
09 FEB 2016	INDUSTRY STAKEHOLDERS	BUSINESS RULE	PROVISION FOR PARTIAL SAVING OF FORM TO BE PRESENT. SUBMISSION TO BE A ONE TIME ACTIVITY	INCORPORATED
15 FEB 2016	MR. GT SELVAN SIR	BUSINESS RULE	CANCELLATION OF REGISTRATION NOT CAPTURED	INCORPORATED
15 FEB 2016	MR. GT SELVAN SIR	INTERDEPENDEN NCY	TYPE CERTIFICATE NEEDS TO BE ADDED TO THE INTERDEPENDENCYSECTION	INCORPORATED

15 FEB 2016	MR. GT SELVAN SIR	BUSINESS RULE	PROVISION TO CAPTURE TYPE ACCEPTANCE DATE AND FILE NO. IN ADDITION TO UPLOADING OF CERTIFICATE	INCORPORATED
15 FEB 2016	MR. GT SELVAN SIR	BUSINESS RULE	INTRODUCE APPROPRIATE DISCLAIMER WITH RESPECT TO CAR SECTION 2 SERIES F PART 1 PARA 4 OF INTRODUCTION	INCORPORATED
15 FEB 2016	MR. GT SELVAN SIR	BUSINESS RULE	REGISTRATION NO.S THAT ARE PART OF EXCLUSION LIST TO BE CAPTURED	INCORPORATED
15 FEB 2016	MR. GT SELVAN SIR	BUSINESS RULE	MENTION OF VT NO TO BE CONSTANT AND NOT EDITABLE ON THE FORM	INCORPORATED
15 FEB 2016	MR. GT SELVAN SIR	BUSINESS RULE	DATA TO BE CAPTURED FOR RULE OF ALLOCATOIN OF REGISTRATION NO. FOR AIRCRAFT LIKE MICROLIGHT, ULTRA LIGHT, ETC.	INCORPORATED
15 FEB 2016	MR. GT SELVAN SIR	BUSINESS RULE	ADDITION OF RULE FOR IDERA: IF IDERA IS NOT UPLOADED BY THE APPLICANT WITH IN 1 MONTH OF ISSUE OF CERTIFICATE OF REGISTRATION, AN INTIMATION/REMINDER EMAIL TO BE TRIGGERED TO THE APPLICANT, APPROVER IN DGCA AND DAW HEADQUATERS	INCORPORATED
15 FEB 2016	MR. GT SELVAN SIR	DATA FIELD	FIELDS TO CAPTURE PREVIOUS REGISTRATION AND DEREGISTRATION DETAILS	INCORPORATED
15 FEB 2016	MR. GT SELVAN SIR	DATA FIELD	FIELDS TO BE ADDED: 1. IF AIRCRAFT IMPORTED FROM OUTSIDE (CERTIFICATE NO., DATE OF ISSUE, COUNTRY OF ORIGIN, CIF VALUE IN DOLLARS/EURO/RUPEES) 2. DE-REGISTRATION DETAILS (DATE OF DE-REGISTRATION, PREVIOUS DE-REGISTRATION REFERENCE NO., DATE OF DE-REGISTRATION) 3. DETAILS TO BE CAPTURED FOR AFFIDAVIT (STAMP PAPER UNIQUE NO.), INVOICE AND LEASE AGREEMENT	INCORPORATED
16 FEB 2016	INDUSTRY STAKEHOLDERS	BUSINESS RULE	ADDTION OF TERM 'AEROMOBILE STATION' ALONG WITH WCP LICENSE	INCORPORATED
16 FEB 2016	INDUSTRY STAKEHOLDERS	BUSINESS RULE	ADDITION OF CLAUSE 'INPRINCIPLE APPROVAL NOT NECESSARY FOR SCHEDULED OPERATORS'	INCORPORATED
16 FEB 2016	INDUSTRY STAKEHOLDERS	BUSINESS RULE	ADDITION OF CLAUSE 'WRITTEN PERMISSION OF DGCA CAN BE OBTAINED UNDER EXCEPTIONS' FOR CHANGE OF OWNERSHIP	INCORPORATED



16 FEB 2016	INDUSTRY STAKEHOLDERS	BUSINESS RULE	PRESCRIBED FEE NOT APPLICABLE FOR DUPLICATE C OF R IN CASE OF MUTILATION OF ORIGINAL. CONTRADICTION IN CAR AND APM	FEEES APPLICABLE AS DESCRIBED IN CAR AND RULE 35
16 FEB 2016	INDUSTRY STAKEHOLDERS	BUSINESS RULE	FOR AMENDMENTS IN C OF R, FEES SHOULD BE MENTIONED	INCORPORATED
16 FEB 2016	INDUSTRY STAKEHOLDERS	BUSINESS RULE	FEES AS PAID FOR TEMPORARY C OF R (25 %) SHOULD BE CONSIDERED AS PART PAYMENT FOR REGULAR C OF R (PRESENTLY OPERATOR PAYS 125 % OF FEES WHEN REGULAR C OF R IS ISSUED)	AS PER DGCA THIS WILL BE TREATED DIFFERENTLY
23 FEB 2016	MR. SELVAN SIR	SOFTWARE FEATURES	REVISION SERIAL NUMBER IN CASE OF ANY CHANGES TO C OF R	INCORPORATED
23 FEB 2016	MR. SELVAN SIR	SOFTWARE FEATURES	DROP DOWN OPTION FOR REASON FOR DE-REGISTRATION	INCORPORATED
23 FEB 2016	MR. SELVAN SIR	SOFTWARE FEATURES	OPTION FOR CLASSIFICATION OF AIRCRAFT	INCORPORATED
23 FEB 2016	MR. SELVAN SIR	BUSINESS RULE	INCORPORATION OF MANAGEMENT INFORMATION REPORTS IN LIEU OF MANAGEMENT OF A/C REGISTER SERVICE	INCORPORATED